

April 7, 2020
Seiko Instruments Inc.
Precision Machinery Division

About working at home to prevent the spread of new coronavirus infection

Thank you very much for your continuous support.

In response to the recent spread of the new coronavirus infection, the Japanese government today (7th) will issue declaration of a state of emergency to seven prefectures, including the Tokyo metropolitan area. We will work from home on April 8 (Wednesday) based on policies and requests accompanying declaration of a state of emergency.

We apologize for any inconvenience this may cause to our customers and those concerned, but we ask for your understanding.

■ Period for working at home

From April 8, 2020 (Wednesday) to the end of declaration of a state of emergency.

■ Work form

Except for some production lines, we will work from home as a rule.

(However, it will be operated with the minimum required number of people and time even on a continuous production line)

In addition, any work that involves going out or on a business trip will be canceled in principle.

(Emergency cases will be discussed individually)

■ Contact information during the telecommuting period:

During the telecommuting period, we cannot respond to telephones and faxes of business offices. For inquiries, please e-mail each person in charge and a mobile phone or the following contact information.

○ **Inquiries regarding internal grinding machines and spindles:** naiken@sii.co.jp

○ **Inquiries about maintenance and service:**

Name of person; Kouji Fujita/ mobile; +81-90-8855-8038 /E-mail; kouji.fujita@sii.co.jp

Name of person; Hitoshi Masuda/ mobile; +81-90-2621-1519 /E-mail; hitoshi.masuda@sii.co.jp

We will continue to give priority to ensuring the safety of related parties and our employees and will consider and implement necessary measures.